

## Temple City Hall Expansion City of Temple, Georgia

Sealed Bids, for furnishing all materials, labor, tools, equipment and appurtenances necessary for the construction of the **Temple City Hall Expansion** will be received by the Owner at City Hall, 240 Carrollton Street, Temple, GA 30179, Attn: Bill Osborne, City Administrator, until **3:30 p.m.**, local time, on **Monday, April 19<sup>th</sup>, 2021**, and then at said office publicly opened and read aloud. You are invited to attend or submit your bid prior to the deadline.

The Project will include expansion of the existing Temple City Hall.

A **Mandatory Pre-Bid Meeting** will be held on **Thursday, March 18, 2021 at 10:30 a.m.** at the **Temple City Hall**, 240 Carrollton Street, Temple, GA 30179. After the Mandatory Pre-Bid meeting, a site visit will be held for all bidders to evaluate the on-site conditions. This will be the only site visit held by the Owner. All bidders are required to attend.

The work will be awarded in one Contract.

All questions regarding this bid shall be in writing either by mail, fax (770-942-0152), or email (DRay@HRCEngineers.com). No questions shall be received after **5:00 p.m., Thursday, April 1, 2021**. Responses will be provided by **5:00 p.m., Thursday, April 8, 2021**. No other City staff or officials associated with this project should be contacted regarding this bid. **DOING SO MAY RESULT IN BIDDER'S DISQUALIFICATION.**

The Instructions to Bidders, Bid, Contract Agreement, Drawings, Specifications and forms of Bid Bond, Performance Bond, Payment Bond and other Contract Documents may be downloaded on our website at **www.HRCEngineers.com** under the Contractor's Bid Opportunities tab located at the bottom of the main page or examined at one of the following locations listed below:

City of Temple  
240 Carrollton Street  
Temple, GA 30179  
770.562.3369

HRC Engineers, Surveyors  
& Landscape Architects  
6554 E. Church Street  
Douglasville, GA 30134  
770.942.0196

iSqFt®/AGC Builders Exchange  
1940 The Exchange, Suite 300  
Atlanta, GA 30339  
1.800.364.2059  
www.isqft.com

Copies of Contract Documents may be obtained at the office of the Owner Representative, HRC Engineers, Surveyors and Landscape Architects, 6554 E. Church Street, Douglasville, GA 30134. The cost of the Contract Documents is \$250.00, non-refundable, for each set. No partial sets will be sold. Shipment will be via delivery service – two-day delivery. Other shipping will be at the purchaser's additional expense. Street address must be provided to allow delivery.

By purchasing the Contract Documents, purchaser agrees to having their company information (company name, city, state, phone number, fax number) published on City of Temple's website as a "planholder". Planholders list will be available at [www.TempleGA.us](http://www.TempleGA.us).

Each Bid must be accompanied by a Bid Bond, prepared on the form of Bid Bond attached to the Contract Documents or a Surety Company's Standard Bid Bond, duly executed by the Bidder as principal and having as surety thereon a surety company licensed to do business in the State of Georgia and listed in the latest issue of U.S. Treasury Circular 570, in the amount of **five (5) percent** of the Bid. Additionally documentation that meets the bid requirements for General Liability Insurance, Worker's Compensation, valid business license, and valid utility contractor's license shall be provided with the submitted bid.

Place one (1) original and three (3) copies of your response in a sealed envelope and clearly labeled "Bid For Temple City Hall Expansion, as well as the Bidder's name, addressed to the City of Temple, **ATTENTION:** Bill Osborne, City Administrator, 240 Carrollton Street, Temple, Georgia, 30179.

Each Bid must be submitted in a sealed envelope, addressed to the Owner. Each sealed envelope containing a Bid must be plainly marked on the outside as, "Bid for Temple City Hall Expansion" Additionally, the Bidder shall provide on the outside of the sealed envelope the Bidder's Name and the Bidder's Georgia Commercial Contractor's License number; otherwise the Bid will not be opened and will be returned to the Bidder.

Equal Employment Opportunity Clause: Bidders must comply with the Equal Employment Opportunity requirements specified in the Instructions to Bidders.

Employment of Local Businesses and Contractors: It is the wish of the Owner that local businesses, including contractors be given the opportunity to bid on the various parts of the work.

The desire on the part of the Owner to encourage participation of minority and locally owned businesses and contractors is not intended to restrict or limit competitive bidding or to increase the cost of the work. The Owner supports a healthy, free market system that seeks to include responsible local businesses and provide ample opportunities for local business growth and development.

The Owner will in no way be liable for any costs incurred by any bidder in the preparation of its Bid in response to this Invitation to Bid.

The successful Bidder for this Contract will be required to furnish a satisfactory Performance Bond and Payment Bond each in the amount of 100 percent of the Bid.

The Owner reserves the right to reject all Bids, to waive informalities and to re-advertise.

No Bid will be received or accepted after the above specified time and date of the Bid Opening. Bids submitted after the designated time and date will be deemed invalid and returned unopened to the Bidder. Bids may not be withdrawn for a period of ninety (90) days after the bid opening and all bids shall remain firm during this period.

CITY OF TEMPLE

END OF SECTION